



FVAP.gov
FEDERAL VOTING ASSISTANCE PROGRAM

Federal Voting Assistance Program (FVAP) Department of Defense

Overseas Voter
Training



Introduction



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If you wish to complete your Voter Registration and Absentee Ballot request form, [Click Here](#).

If you wish to receive complete voter training, please continue with this presentation.



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Welcome to the **Overseas Voter** training. This training provides information to help you successfully register to vote, request your absentee ballot and successfully cast your ballot.

This training covers two areas:

1. Background information on *UOCAVA*
2. Available resources for overseas voters

2018 General Election



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During the 2018 election cycle, a number of important offices will be decided by voters, including:

- ✓ 33 seats in the U.S. Senate
- ✓ 435 seats in the U.S. House of Representatives
- ✓ Governorships in 36 States and 3 U.S. territories
- ✓ State and local offices
- ✓ Ballot questions and referenda



Absentee Voting



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MYTH: Absentee ballots are not counted unless it is a close race.

FACT: All valid absentee ballots are counted regardless of the closeness of the race.

- States differ as to when they count absentee ballots.
- Many States require absentee ballots to be received by Election Day so that they can be counted along with the in-person votes.
- Some States accept absentee ballots after Election Day.
- The election is not certified until all absentee ballots received by the State's deadline are counted.

Every Vote Counts



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- Voters are encouraged to exercise their right to vote. Every vote counts.
- Recent elections have been decided by a margin of victory of less than 0.1%.

Election	Margin of Victory
2008 – Minnesota U.S. Senate	312 votes
2006 – Oklahoma State House of Representatives	2 votes
2005 – Virginia Attorney General	323 votes
2004 – Washington Governor	133 votes
2000 – Florida Electoral Votes (U.S. Presidential election)	537 votes



What Is *UOCAVA*?



The *Uniformed and Overseas Citizens Absentee Voting Act* of 1986, or *UOCAVA*, allows certain U.S. citizens to apply to register and vote absentee in elections for Federal office.

Citizens covered under *UOCAVA* include:

1. Members of the Uniformed Services or Merchant Marine who are absent from their voting jurisdiction due to their service.
2. Dependents of members of the Uniformed Services or Merchant Marine who are absent from their voting jurisdiction with the member.
3. U.S. citizens residing outside the United States and its territories.

Note: Uniformed Service members and their eligible family members residing in their voting jurisdictions are not covered under *UOCAVA*.

UOCAVA covers more than six million potential voters worldwide.



What Is FVAP?



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The Federal Voting Assistance Program, or FVAP, is charged with providing assistance and outreach to U.S. citizens covered under *UOCAVA*.

FVAP's **purpose** is to:

Ensure Service members, their eligible family members and overseas citizens are aware of their right to vote and have the tools and resources to successfully do so - from anywhere in the world.



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The Absentee Voting Process



UOCAVA Forms



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As a voter, you should be familiar with two forms unique to UOCAVA voters:

The Federal Post Card Application (FPCA)

The Federal Post Card Application (FPCA) is a form used by UOCAVA voters to register to vote and request an absentee ballot. It includes sections for voter registration, privacy act statement, and a declaration of eligibility. The form is titled "Federal Post Card Application (FPCA) Instructions" and "Voter Registration and Absentee Ballot Request Federal Post Card Application (FPCA)". It contains various checkboxes and fields for personal information, including name, address, and date of birth. It also includes a section for "Where to send my ballot" and a "Security Envelope" section.

The Federal Write-In Absentee Ballot (FWAB)

The Federal Write-In Absentee Ballot (FWAB) is a form used by UOCAVA voters to cast their ballot. It includes sections for voter registration, privacy act statement, and a declaration of eligibility. The form is titled "Voter's Declaration/Affirmation Federal Write-In Absentee Ballot (FWAB)" and "Official Federal Write-In Absentee Ballot". It contains various checkboxes and fields for personal information, including name, address, and date of birth. It also includes a section for "Where to send my ballot" and a "Security Envelope" section.

The following slides will outline how these forms are used in the UOCAVA absentee voting process.

How Do UOCAVA Citizens Vote?



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Step 1: A UOCAVA citizen completes the Federal Post Card Application (FPCA) to apply to register to vote and request an absentee ballot. The completed FPCA is submitted to the applicant's local election official.



FPCA

Step 2: The local election official reviews the submitted FPCA. After verifying eligibility, the local election official sends the applicant an absentee ballot.

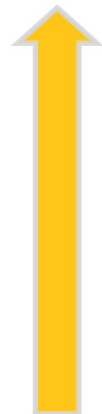


BALLOT

Step 3: The applicant receives the absentee ballot, votes the ballot and returns it to the local election official to be counted.

Note: If applicants have not received an absentee ballot 30 days before the election, they should complete and submit the **Federal Write-In Absentee Ballot (FWAB)** to ensure that their vote is received in time to be counted.

FWAB



Federal Post Card Application (FPCA)



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By filling out the FPCA, UOCAVA voters can:

1. Apply to register to vote.
2. Request an absentee ballot.
3. Update a mailing address and/or other contact information.

UOCAVA citizens should submit an FPCA:

1. Once a year.
2. Any time they need to update their contact information.

**Voter Registration and Absentee Ballot Request
Federal Post Card Application (FPCA)**

For absent Uniformed Service members, their families, and citizens residing outside the U.S. Please print in black ink.

For any questions about this form, consult the Voting Assistance Guide available in hard copy or on FVAP.gov or your Voting Assistance Officer.

Classification
Make only 1 selection.

1 ☐ I request an absentee ballot for all elections in which I am eligible to vote AND:
☐ I am a member of the Uniformed Services or Merchant Marine on active duty OR ☐ I am an eligible spouse or dependent.
☐ I am an activated National Guard member on State orders.
☐ I am a U.S. citizen residing outside the United States, and I intend to return.
☐ I am a U.S. citizen residing outside the United States, and my return is not certain.
☐ I am a U.S. citizen and have never resided in the United States.

Political party
2 Your State may require you to specify a political party to vote in primary elections.

Legal name
3 Last name _____ Middle name _____ Suffix _____
 First name _____
 Previous name (if applicable) _____

Identification
Some States require your full SSN. Check your State's pages in the Voting Assistance Guide on FVAP.gov.

4 State Driver's License or ID _____
 OR Social Security Number _____
 Birth date _____ Sex ☐ M ☐ F Race _____ See instructions

Contact information
Include international prefixes. No DSN numbers.

5 Telephone _____
 Fax _____
 Email _____

Ballot receipt
6 Rank from 1-3 in order of preference; be sure appropriate contact information is provided above.
 I prefer to receive my ballot, as permitted by my State, by: ☐ Email/Online ☐ Mail ☐ Fax

Voting residence address
7 Street Address (not P.O. Box) _____ Apt. # _____
 City/Town/Village _____
 County _____ State _____ Zip Code _____

Where to send my ballot
8 This is your current mailing address and should be different from above. If required, place a forwarding address in Box 9.

Additional requirements for your State
9 Such as: mail forwarding address, additional email address/phone number, or other State required information. See Voting Assistance Guide.

Affirmation (REQUIRED): I swear or affirm, under penalty of perjury, that:
 • The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.
 • I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
 • I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent, or if so, my voting rights have been reinstated; and
 • I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form.

Signature X _____
 Today's date _____ You must sign and send in.
 Witness signature / date if required by your State.
 Signature _____
 Date _____

This information is for official use only. Any unauthorized release may be punishable by law. PREVIOUS EDITIONS ARE OBSOLETE. Standard Form 76 (Rev. 08-2013), CMS/No. 0704-0303

Federal Write-In Absentee Ballot (FWAB)



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The FWAB is a backup ballot for UOCAVA voters who have not yet received their State absentee ballot and may not have time to return the State ballot before the deadline.

FVAP recommends that voters who have not received their absentee ballot 30 days before an election complete and submit a FWAB.

Voter's Declaration/Affirmation
Federal Write-In Absentee Ballot (FWAB)
For absent Uniformed Service members, their families, and others residing outside the U.S.

For any questions about this form, consult the Voting Assistance Guide available in hard copy or on FVAP.gov or your Voting Assistance Officer.

Please print in black ink.

Classification & Voter Registration
Many States require that you be registered and request an absentee ballot before using this form.

1. Have you already registered and requested an absentee ballot?
☐ Yes ☐ No

2. If you answer No, you can do this via the Federal Post Card Application, or in a few States, by marking the box below. Check your State's pages in the Voting Assistance Guide on FVAP.gov to see if your State allows registration via this form.
☐ I also want to register to vote and/or request an absentee ballot for all elections in which I am eligible to vote.

3. I am an active member of the Uniformed Services or Merchant Marine on active duty OR ☐ I am an eligible spouse or dependent.
☐ I am an activated National Guard member on State orders.
☐ I am a U.S. citizen residing outside the United States, and I intend to return.
☐ I am a U.S. citizen residing outside the United States, and my return is not certain.
☐ I am a U.S. citizen and have never resided in the United States.

Legal name
Last name: _____ First name: _____ Middle name: _____ Suffix: _____
Previous name (if applicable): _____

Identification
Some States require your full SSN. Check your State's pages in the Voting Assistance Guide on FVAP.gov.
4. OR Social Security Number: _____
Birth date: _____ Sex: ☐ M ☐ F Race: _____ See instructions.

Contact information
Include international prefixes. No DDN numbers.
5. Telephone: _____
Fax: _____
Email: _____
Alternate Email: _____

Political party
6. Your State may require you to specify a political party to vote in primary elections: _____

Voting residence address
7. Street Address (not P.O. Box): _____ Apt. #: _____
Usually your last U.S. residence or your legal U.S. residence. See instructions.
City/Town/Village: _____ State: _____ Zip Code: _____
County: _____

Where to send my voting materials
8. Think your current mailing address and should be different from above. If required, place a forwarding address in Box 9: _____

Additional requirements for your State
9. Such as future ballot receipt preferences, mail forwarding address, additional phone, or other State required information. One your State's pages in the Voting Assistance Guide on FVAP.gov.

Affirmation (REQUIRED): I swear or affirm, under penalty of perjury, that:
• The information on this form is true, accurate, and complete to the best of my knowledge.
• I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.
• I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
• I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent; or if so, my voting rights have been reinstated; and
• I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction electing this ballot.
• In voting, I have marked and sealed this ballot in private and have not allowed any person to observe the marking of this ballot, except those authorized to assist voters under State and Federal law.

Signature
X _____
Today's date: _____
Witness signature: _____
Signature: _____
Date: _____

Notwithstanding to officials only. Any unauthorized use may be prosecuted by law. PREVIOUS EDITIONS ARE OBSOLETE. Standard Form 156 (Rev. 05-2013). OMB No. 0548-0042

Official Federal Write-In Absentee Ballot

Vote by writing the name and/or party affiliation of the candidate for whom you wish to vote. Some States allow the Federal Write-In Absentee Ballot to be used by military and overseas voters in elections other than general elections or for offices other than Federal offices. Consult the Voting Assistance Guide to determine your State's policy.

President/Vice President: _____

U.S. Senator*: _____

U.S. Representative/Delegate/Resident Commissioner**:** _____

* Legal residents of the District of Columbia may vote only for President/Vice President and Delegate.
** Legal residents of American Samoa, Guam, Puerto Rico and the U.S. Virgin Islands may vote only for Delegate or Resident Commissioner to the Congress.

Addendum
If you are eligible to use this ballot to vote for offices other than those listed above or for ballot initiatives, please indicate in the spaces provided below the office for which you wish to vote (for example: Governor, Attorney General, Mayor, State Senator, etc.). You may also indicate the ballot initiative and your vote for the initiative.

Office / Ballot Initiative	Candidate Name, Party Affiliation, or Initiative Vote

Detach here, fold and insert into security envelope. (Use reverse side for additional space)

OFFICIAL FEDERAL WRITE-IN ABSENTEE BALLOT

SECURITY ENVELOPE

(PUT ONLY THE VOTED BALLOT INSIDE THIS ENVELOPE)

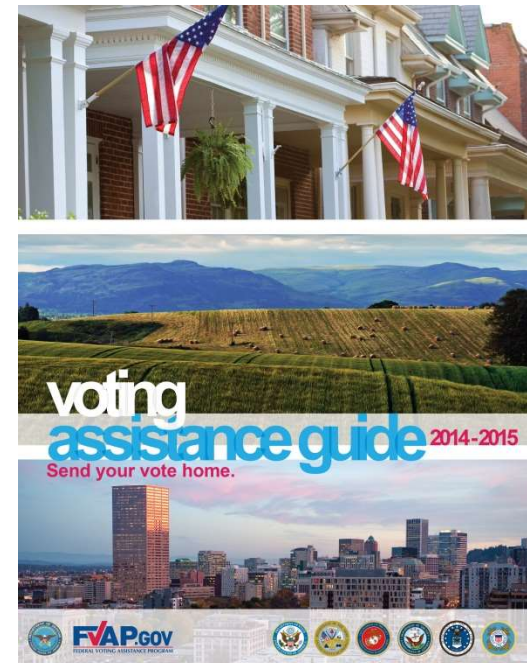
Standard Form 156 (Rev. 05-2013)

Instructions



The instructions for completing the FPCA and FWAB differ across States -- refer applicants to the *Voting Assistance Guide* for complete instructions.

- ✓ Some States may require a full Social Security Number, while other States may require a driver's license or State identification number.
- ✓ The *Voting Assistance Guide* also includes State-specific deadlines for voter registration, absentee ballot requests and ballot returns.



FVAP recommends using the online *Voting Assistance Guide* available at <http://www.fvap.gov/vao/vag>.

Review of Voting Materials



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Federal Post Card Application (FPCA)

Should be completed by:

All UOCAVA voters once a year and any time they need to update their contact information.

Allows voters to:

Apply to register to vote, request an absentee ballot and update their contact information.

Federal Write-In Absentee Ballot (FWAB)

Should be completed by:

All UOCAVA voters as an emergency write-in absentee ballot should they not receive their ballot 30 days before the election.

Allows voters to:

Vote in all Federal elections. Some States allow the FWAB to be used for State and local elections or as a simultaneous application for voter registration and write-in absentee ballot.

Online Assistants



FVAP has created Online Assistants that automate and simplify the process of filling out the FPCA and FWAB.

- ✓ The Online Assistant offers point-and-click assistance and produces printable forms that eliminate legibility errors.



- ✓ The Online Assistant also produces a postage-paid template that then may be printed onto an envelope and mailed.

The screenshot displays the FVAP.gov website interface. At the top, the header includes the Department of Defense seal, the FVAP.gov logo, and the tagline 'Voting assistance for Service members, their families and overseas citizens'. Navigation links for 'FAQs', 'Links', 'Contact', 'Election Materials', and 'News' are present. A search bar is also visible.

The main content area features a 'Voters Start Here' section with a 'Select a State' dropdown menu. Below this is a 'Help a Voter' section with links for 'Voting Assistance Officers' and 'Election Officials'.

A central graphic titled 'How to Use FVAP's Online Assistant' illustrates a five-step process: Fill, Review, Print, Sign, and Mail. Each step is represented by an icon and a label. Below the graphic, a note states: 'The online assistant is easy and helps guide you through completing the FPCA and FWAB.'

On the left, the 'Upcoming Election Dates' section lists:

- Mar 4: Texas - State Primary
- Mar 18: Illinois - State Primary
- Apr 1: District of Columbia - District Primary

A link to 'View All Election Dates' is provided.

The 'Quick Links' section on the right includes:

- Downloadable Election Materials
- Where do I send my forms?
- About the Absentee Vote Process
- Voting Assistance Guide (VAG)
- Locate a Voting Office Near You

A 'Contact FVAP' button is located below the quick links.

The 'Latest FVAP News' section on the far right lists several news items with dates:

- September 30: DoD Awards Research Grants for Military and Overseas Voting
- September 23: Arizona and Maryland Receive Grants
- September 05: Louisiana to Hold Special Primary Election for CD5
- September 03: New Jersey to Hold Special General Election for U.S. Senate
- August 07: EAC Releases 2014 Post-Election Survey for Public Comment

A link to 'View All FVAP News' is at the bottom right of the news section.

At the bottom left, there is a circular logo that says 'EVERY VOTE COUNTS' and a text box that reads: 'Voting Absentee is easy using FVAP's online assistants. Be absent but accounted for.'

View All FVAP News



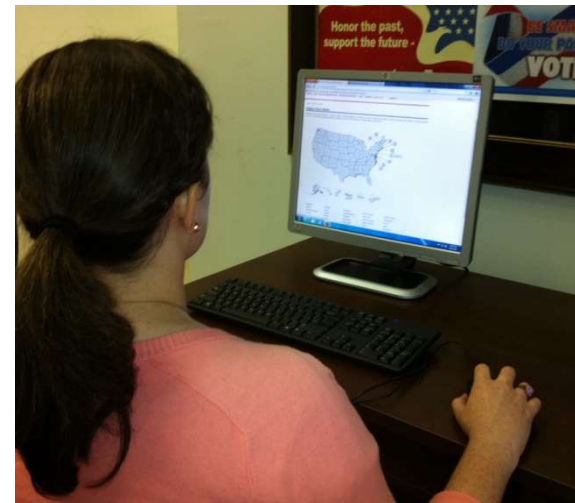
Completing the FPCA/FWAB Online



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Benefits of the Online Assistants:

1. Generate only fields required by the applicant's State, decreasing confusion over voter information requirements.
2. Provide up-to-date State information such as important State voting deadlines.
3. Provide an output package that includes applicant's completed FPCA or FWAB, instructions for submitting and envelope template.



Completing the FPCA: Classification



Block 1 on the FPCA asks applicants to indicate their *UOCAVA* voter classification. This classification determines in which contests their election jurisdiction will allow them to vote.

For absent Uniformed Services members, their families, and citizens residing outside the U.S. Please print name and address.

<p>Classification Make only 1 selection.</p> <p>(In most States, you must be absent from your voting district to use this form).</p>	<p>1</p> <p>I request an absentee ballot for all elections in which I am eligible to vote AND:</p> <p><input type="checkbox"/> I am a member of the Uniformed Services or Merchant Marine on active duty OR <input type="checkbox"/> I am an eligible spouse or dependent.</p> <p><input type="checkbox"/> I am an activated National Guard member on State orders.</p> <p><input checked="" type="checkbox"/> I am a U.S. citizen residing outside the United States, and I intend to return.</p> <p><input type="checkbox"/> I am a U.S. citizen residing outside the United States, and my return is not certain.</p> <p><input type="checkbox"/> I am a U.S. citizen and have never resided in the United States.</p>
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- ✓ Applicants should select the classification that best represents their current situation.
- ✓ In some States U.S. citizens, 18 years or older, who were born abroad but have never resided in the United States are eligible to vote absentee.
 - ✓ <http://www.FVAP.gov/citizen-voter/reside>

Completing the FPCA: Political Party



In order to participate in partisan primary elections, most States require voters to indicate a political party preference. Voters should refer to the *Voting Assistance Guide* for their State's specific requirements.

Political party

2

Your State may require you to specify a political party to vote in primary elections:

Abcdef Party

- ✓ Applicants who do not want to be affiliated with a political party should write “no party” in Block 2.
- ✓ Note that if applicants enter “no party,” they will still receive the November General Election ballot.

Completing the FPCA: Voter Information



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Requirements for voter identification differ by State; refer to the *Voting Assistance Guide* for the applicant's State-specific guidelines.

Legal name	3	Last name	Jones															Suffix	
		First name	James										Middle name	Larry					
		Previous name (if applicable)																	
Identification <small>Some States require your full SSN. Check your State's pages in the Voting Assistance Guide on FVAP.gov.</small>	4	State Driver's License or ID	A 1 3 1 5 6 7 4 9 3 9 4																
		OR Social Security Number																	
		Birth date	1	1	/	2	9	/	1	9	8	5	Sex	<input checked="" type="checkbox"/> M	<input type="checkbox"/> F	Race			
Contact information <small>Include international prefixes. No DSN numbers.</small>	5	Telephone	0 1 1 4 4 2 0 1 4 0 3 5 4 7 7 7																
		Fax	0 1 1 4 4 2 0 1 4 0 3 5 4 7 0 0																
		Email	j.l.jones85@hawkstooth.com																

Completing the FPCA: Ballot Receipt



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States' laws differ as to how blank ballots can be delivered to voters. All States will send ballots via mail; however, States differ as to which electronic methods can be used: email, online download and fax.

Ballot receipt	6	Rank from 1-3 in order of preference; be sure appropriate contact information is provided above.
		I prefer to receive my ballot, as permitted by my State, by: <input checked="" type="checkbox"/> 1 Email/Online <input checked="" type="checkbox"/> 3 Mail <input checked="" type="checkbox"/> 2 Fax

- ✓ Applicants should rank order their preferences for receiving their blank ballot.
- ✓ Refer to the *Voting Assistance Guide* to see what methods are permitted by an applicant's State.
- ✓ If an applicant wants to receive a ballot via email or fax, he or she must provide appropriate contact information in Block 5 (email address or fax number).

Completing the FPCA: Voting Residence



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A local election official needs an applicant's voting residence address in order to confirm the applicant's voting precinct. The address must be for a residence (i.e., not a P.O. box).

Voting residence address Usually your last U.S. residence or your legal U.S. residence. See instructions.		Street Address (not P.O. Box)	122 Maple Terrace		Apt. #
	7	City/Town/Village	Mayville		
	County	Orange	State	CA	Zip Code 95551

For Overseas Citizens: Your "legal State of residence" for voting purposes is the State or territory where you last resided immediately prior to your departure from the United States. This applies to overseas citizens even though you may not have property or other ties in your last State of residence and your intent to return to that State may be uncertain.

For U.S. citizens who have never resided in the U.S.: Your "legal State of residence" for voting purposes is the State or territory that your parent or legal guardian would be eligible to register and vote.

FVAP recommends using old tax documents, passports, or contacting your local election official to identify your voting residence address.

Completing the FPCA: Mailing Address



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Voters should enter their current mailing address.

Where to send my ballot		14050 Park Lane
		London, W1K 7AA
		United Kingdom

This is your current mailing address and should be different from above. If required, place a forwarding address in Box 9.

- ✓ Remind applicants to notify their local election official if their address changes before the election to ensure their local election office has the correct contact information.

Completing the FPCA: State Requirements



In Block 9, applicants should include any additional information required by their State. For example, some States require applicants to include information such as the length of time they resided in that State or where they were last registered to vote.

Additional requirements for your State	9	
Such as: mail forwarding address, additional email address/phone number, or other State required information. See Voting Assistance Guide.		

- ✓ Applicants may also include additional information that would assist the local election official in accepting the application or sending their ballot, such as a forwarding address.
- ✓ Refer to the *Voting Assistance Guide* for State-specific requirements.

Completing the FPCA: Affirmation and Witness



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After applicants read the affirmation, they should sign and date their form.

Affirmation (REQUIRED): I swear or affirm, under penalty of perjury, that:																					
<ul style="list-style-type: none">• The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.• I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and• I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent; or if so, my voting rights have been reinstated; and• I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form.																					
Signature <i>X James Jones</i>	You must sign and send in.																				
Today's date	<table border="1"><tr><td>1</td><td>1</td><td>/</td><td>1</td><td>1</td><td>/</td><td>2</td><td>0</td><td>1</td><td>3</td></tr><tr><td>M</td><td>M</td><td></td><td>D</td><td>D</td><td></td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	1	1	/	1	1	/	2	0	1	3	M	M		D	D		Y	Y	Y	Y
1	1	/	1	1	/	2	0	1	3												
M	M		D	D		Y	Y	Y	Y												
Witness signature / date if required by your State.																					
Signature _____																					
Date _____																					
<small>This information is for official use only. Any unauthorized release may be punishable by law. PREVIOUS EDITIONS ARE OBSOLETE. Standard Form 76 (Rev. 08-2013), OMB No. 0704-0503</small>																					

✓ You should remind applicants that by signing the FPCA, they are verifying their information under the penalty of perjury.

✓ Refer to the *Voting Assistance Guide* to see if an applicant's State requires a witness signature.



Completing the FPCA: Submission Methods



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Completed FPCAs should be submitted to the applicant's local election official for processing.

- ✓ All States and territories accept the FPCA via mail.
 - ✓ Mailing addresses for local election officials are available in the *Voting Assistance Guide*.
 - ✓ The FPCA can be mailed postage paid through the U.S. Postal Service, Military Postal Service or State Department pouch mail. The postage-paid envelope template is produced by the Online Assistant and is also available at <http://www.fvap.gov/uploads/FVAP/Forms/returnenvelope.pdf>.
 - ✓ Never mail forms to your embassy/consulate. Consult them first before dropping forms off.

Name and complete address Kathleen McDonnell 1155 Defense Pentagon Washington, DC 20301-1155	 OFFICIAL ELECTION MAIL <small>Authorized by the U.S. Postal Service</small>		US Postage Paid 39 USC 3406 PAR AVION
OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL			
NO POSTAGE NECESSARY IN THE U.S. MAIL-DMM 703.8.0			
TO: Morris County Clerk PO Box 315 Morristown, NJ 07963-0315			

Completing the FPCA: Submission Methods



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Some States and territories will accept the FPCA via email and/or fax.

- ✓ Check the *Voting Assistance Guide* to see if the applicant's State will accept the form by email or fax.
- ✓ The Online Assistant will produce an email and/or fax cover sheet if online or faxed submissions are allowed by the applicant's State.

Email FPCA to this address

Fax FPCA to this number

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Voting Help For Uniformed Service Members, Their Families, & Citizens Living Outside The U.S.

Automated Register, Request and Receive Ballot Process (R3)
Official Election Materials - Electronic Transmission Sheet (FWAB)
Transmission (Cover) Sheet from Absentee Voter to Election Official

To:	
City/County	Morris County Clerk
Board Of Elections	
State	New Jersey
LEO Email	jbramhall@clerk.morris.nj.us
Fax Number	973 285-6136
From:	
Last Name	McDonnell
First Name	Kathleen
Middle Name	
Telephone Number	
Fax Number	
Email Address	

Number of pages being transmitted, including this sheet: _____
Check www.fvap.gov/contact/tollfreefax.html for international fax numbers

Fax/Email Cover Sheet

Reviewing the FPCA



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Before submitting your FPCA, make sure you have:

- ✓ Completed the forms completely and legibly
- ✓ Applied to the correct jurisdiction
- ✓ Indicated your party preference for a primary election
- ✓ Signed your FPCA

Incomplete or illegible FPCAs may result in your being unable to receive or cast your ballot.

Completing the FPCA: After Submission



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- ✓ After receiving an FPCA, a local election official will process the form and verify the applicant's eligibility.
- ✓ You are encouraged to call, fax or email your local election official to verify that your application has been received.
- ✓ You should receive your regular State absentee ballot from the local election official in time for you to vote and return the ballot by the State's deadline.

Voters who have submitted an FPCA and have not received their absentee ballot 30 days before the election should submit the FWAB.

Completing the FWAB



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The **Federal Write-In Absentee Ballot (FWAB)** allows *UOCAVA* voters who have not yet received their absentee ballot to vote in elections for Federal offices.

The instructions for completing the FWAB and uses of the FWAB **differ across States**. Refer applicants to the *Voting Assistance Guide* to ensure that they complete it correctly.

Voter's Declaration/Affirmation
Federal Write-In Absentee Ballot (FWAB)
For absent Uniformed Services members, their families, and citizens residing outside the U.S.

Qualification & Voter Registration
Many States require that you complete and mail back an absentee ballot before being able to vote.

Classification
Make only 1 selection.

Legal name
Last name First name Middle name Suffix

Identification
Some States require your full SSN. Check your State's pages in the Voting Assistance Guide on FWAB.gov.

Contact information
Include international prefixes. No DDI numbers.

Political party
Your State may require you to specify a political party to vote in primary elections.

Voting residence
USPS
Usually your test U.S. residence or your legal U.S. residence. See instructions.

Where to send my voting materials
This is your current mailing address and should be different from above. If required, place a forwarding address in Box 8.

Additional requirements for your State
Such as: State ballot sweep preference, mail forwarding address, additional phone, or other State required information. See your State's pages in the Voting Assistance Guide on FWAB.gov.

Affirmation (REQUIRED): I swear or affirm, under penalty of perjury, that:
• The information on this form is true, accurate, and complete to the best of my knowledge. Understanding that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.
• I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the required jurisdiction, and
• I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent, or if so, my voting rights have been reinstated, and
• I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form.
• In voting, I have marked and sealed this ballot in private and have not allowed any person to observe the marking of this ballot, except those authorized to assist voters under State and Federal law.

Signature
Today's date
You must sign and send in this envelope.

Standard Form 108 (Rev. 04-2010), DOD 054-000-0000

Official Federal Write-In Absentee Ballot
Vote by writing the name and/or party affiliation of the candidate for whom you wish to vote. Some States allow the Federal Write-In Absentee Ballot to be used by military and overseas voters in elections other than general elections or for offices other than Federal offices. Consult the Voting Assistance Guide to determine your State's policy.

President/Vice President:
U.S. Senator*
U.S. Representative/Delegate**/Resident Commissioner**
* Legal residents of the District of Columbia may vote only for President/Vice President and Delegate.
** Legal residents of American Samoa, Guam, Puerto Rico and the U.S. Virgin Islands may vote only for Delegate or Resident Commissioner to the Congress.

Addendum
If you are eligible to use this ballot to vote for offices other than those listed above or for ballot initiatives, please indicate in the spaces provided below, the office for which you wish to vote (for example: Governor, Attorney General, Mayor, State Senator, etc.). You may also indicate the ballot initiative and your vote for the initiative.

Office / Ballot Initiative
Candidate Name, Party Affiliation, or Initiative Vote

Official Federal Write-In Absentee Ballot

SECURITY ENVELOPE

(PUT ONLY THE VOTED BALLOT INSIDE THIS ENVELOPE)

Standard Form 108 (Rev. 04-2010)

Submitting the FWAB: Submission Modes



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Completed FWABs should be submitted to the applicant's local election official for processing. All States and territories will accept the FWAB via mail. Some allow it to be faxed or emailed.

To mail the FWAB, the voter should insert the voted ballot (1) into the security envelope (2).

Then, the sealed security envelope (2) and the declaration/affirmation (3) should be placed in the pre-paid mailing envelope (4).

- ✓ Mailing addresses for local election officials are available in the *Voting Assistance Guide*.
- ✓ The FWAB can be mailed postage paid through the U.S. Postal Service, Military Postal Service or State Department pouch mail. The postage-paid envelope template is produced by the Online Assistant and is also available at www.fvap.gov.

The diagram illustrates the steps to assemble a FWAB for mailing:

- 1**: Official Federal Write-in Absentee Ballot (FWAB) form.
- 2**: Official Federal Write-in Absentee Ballot Security Envelope.
- 3**: Federal Write-in Absentee Ballot (FWAB) Voter's Declaration/Affirmation form.
- 4**: Pre-paid mailing envelope template.

The mailing envelope (4) includes the following fields and markings:

- FROM:** (Voter name and current complete military or overseas mailing address)
- U.S. Postage Paid 39 USC 3406**
- PAR AVION**
- OFFICIAL ABSENTEE BALLOTING MATERIAL - FIRST CLASS MAIL**
- NO POSTAGE NECESSARY IN THE U.S. MAIL - DMM 703.8.0**
- TO:** (Address lines)

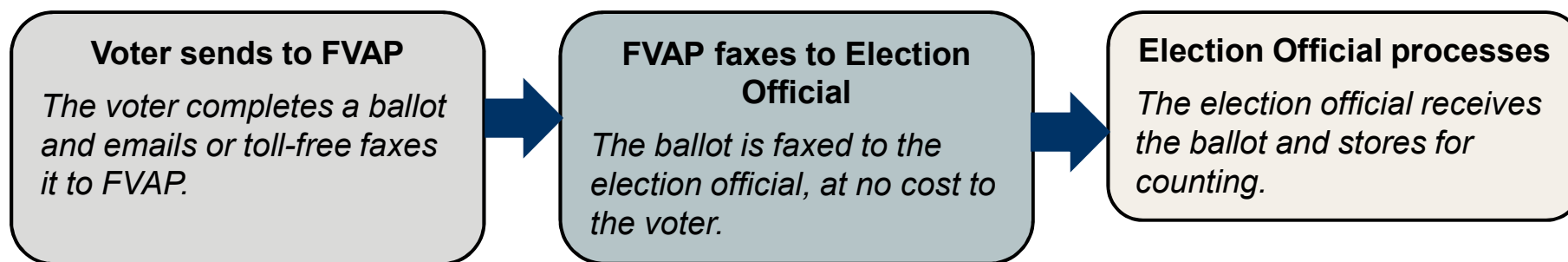


FVAP Resources: Electronic Transmission Service

FVAP provides an Electronic Transmission Service (ETS) that allows UOCAVA balloting materials (including the FPCA and FWAB) to be faxed **at no cost**.

If a voter does not have a fax machine, the voter may email his or her materials to FVAP and FVAP will fax the materials to the local election official, if allowed by the voter's State.

Here's how it works:



ETS Resources:

- ETS Fax: <http://www.fvap.gov/vao/vag/appendix/toll-free>
- ✓ ETS Email: ETS@fvap.gov
- ETS Cover Sheet: <http://www.fvap.gov/uploads/FVAP/Forms/coversheet.pdf>

Note: Not all States allow absentee ballots to be delivered or returned via fax. Check the applicant's State's guidelines.

Completing the FWAB: A Common Concern



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What if you receive your State ballot after voting the FWAB?

- ✓ Voters in this situation should *always* complete their State absentee ballot and return it to their local election official. If the absentee ballot is received by the State's deadline, it will be counted instead of the FWAB.
- ✓ Some States allow absentee ballots from *UOCAVA* voters to be counted even if they are received after Election Day.

Answers to additional FAQs may be found at www.fvap.gov

Contacting FVAP



FVAP.GOV
FEDERAL VOTING ASSISTANCE PROGRAM

If you have questions or concerns about absentee voting, you can contact FVAP:

Questions? Contact FVAP!		
Email	vote@fvap.gov	Email FVAP for assistance filling out forms or additional questions
Commercial	703-588-1584	Call FVAP for assistance filling out forms or additional questions
Toll-Free	800-438-VOTE (8683)	
DSN	425-1584	
Facebook	Facebook.com/DoDFVAP	FVAP and UOCAVA updates
Twitter	Twitter.com/fvap	